

# TEMPLATE FOR COVER LETTER

[Date]

Dear Pandemic Fund,

On behalf of [Insert the name of the Regional Entity that will be Beneficiary of the project], we are pleased to submit this signed commitment letter for the proposal [Insert name of the project].

We hereby confirm that the proposal has been developed in close collaboration with all project partners including: [Insert name of the relevant Regional Entity], [Insert name of the Implementing Entity(ies) involved in the project] as Implementing Entity(ies), and [if applicable, insert name of any CSOs, Community Organizations, Delivery Partners, etc. that were consulted], in accordance with the principles of co-creation, co-ownership and inclusivity.

Should the proposal be selected for funding, we commit to adhering to these principles over the course of the project's implementation.

We thank the Pandemic Fund for considering our proposal.

Sincerely,

[Insert here the signatures and stamps from a representative of the Regional Entity and the signatures of at least one representative from each Implementing Entity involved (for all projects). If available, you may also add relevant signatures from CSOs, Delivery Partners, and others.]