

# THE PANDEMIC FUND: APPLICATION FOR FUNDING TEMPLATE

FOR APPLICANTS OF THE THIRD CALL  
FOR PROPOSALS - PHASE II

June 16, 2025

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**The  
Pandemic  
Fund**

FOR A RESILIENT WORLD

# THE PANDEMIC FUND:

## APPLICATION FOR FUNDING TEMPLATE FOR APPLICANTS OF THE THIRD CALL FOR PROPOSALS - PHASE II : REGIONAL ENTITY PROPOSALS

### Introduction

The objective of the Pandemic Fund is to provide a dedicated stream of additional, long-term funding for critical pandemic prevention, preparedness, and response (PPR) functions in Eligible Countries and territories through investments and technical support at the national, regional, and global levels, as per the Fund's [Governance Framework](#) and [Operations Manual](#), approved by its Governing Board in September 2022. The Pandemic Fund supports and reinforces capacity building and implementation of pandemic PPR under the International Health Regulations (IHR) and other internationally endorsed legal frameworks, consistent with a One Health<sup>1</sup> approach.<sup>2</sup>

The Pandemic Fund<sup>3</sup> announced its third Call for Proposals (3rd CfP) on December 19, 2024, with an envelope of US\$500 million. The purpose of the announcement was to outline the structure of the Call and to allow applicants and potential beneficiaries ample time to begin preparations and consultations. The 3rd CfP launch will occur in two phases: the first phase (Phase I) opened in March 2025 for the submission of single- and multi-country proposals, and the second phase (Phase II) opens in June 2025 for Regional Entity (RE) proposals.

This Application for Funding Template is part of the Phase II application package of the 3rd CfP, which is only for the submission of RE proposals. The application package also includes the Guidance Note, Scoring and Weighting Methodology, and online application portal.

Recognizing the high demand for funding demonstrated in the first and second CfP, the 3rd CfP continues to prioritize high-impact investments in: 1) early-warning and disease-surveillance systems, 2) laboratory systems (human and animal), and 3) strengthening human resources, public health, and rural and urban community workforce capacity, including workforce capacity related to human, animal (domestic, wildlife), and environment/ecosystem health. Financing is intended for projects that will help strengthen core capacities in one or more of these three programmatic priorities and have a lasting impact on pandemic PPR and disease outbreaks.

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1 One Health is an integrated, unifying approach that aims to sustainably balance and optimize the health of people, animals, and ecosystems. It recognizes that the health of humans, domestic and wild animals, plants, and the wider environment (including ecosystems) are closely linked and interdependent. The approach mobilizes multiple sectors, disciplines, and communities at varying levels of society to work together to foster well-being and tackle threats to health and ecosystems, while addressing the collective need for healthy food, water, energy, and air, taking action on climate change, and contributing to sustainable development. Source: One Health High-Level Expert Panel (OHHLEP), Adisasmito, W.B., Almuhaire, S., Behraves, C.B., Bilivogui P., Bukachi, S.A., et al. (2022) One Health: A new definition for a sustainable and healthy future. *PLoS Pathog* 18(6): e1010537. <https://doi.org/10.1371/journal.ppat.1010537>

2 Source: Pandemic Fund Governance Framework (paragraph 5) and Operations Manual (paragraph 2).

3 For background information on the Pandemic Fund, please refer to the Pandemic Fund's [Governance Framework](#), [Operations Manual](#), and [website](#).

Further, in line with the Pandemic Fund's [Strategic Plan](#) (2024-2029),<sup>4</sup> additional emphasis will be placed on strengthening one or both of the two cross-cutting enablers, National Public Health Institutes (or relevant public institutions), and regional/global networks, organizations, or hubs aimed at bolstering the institutional foundations that support information sharing, coordination, and rapid action across public health and One Health systems. The Pandemic Fund encourages applicants to integrate the two cross-cutting enablers and four underlying themes of the [Strategic Plan](#) into their proposals and project implementation to ensure that these investments are truly inclusive.

For Phase II, the Pandemic Fund will accept proposals from an eligible RE applicant in partnership with at least one approved Implementing Entity (IE). Under Phase II of the 3rd CfP, Regional Entity(ies) are Regional or sub-Regional entities, bodies, platforms that are specialized technical institutions, agencies, multi-country networks, organizations, or hubs, established by the governments of more than one Eligible Country to support their public health priorities including One Health initiatives and to strengthen pandemic PPR capacities. The majority of countries served by such entities must be eligible for support from the Pandemic Fund. Further, these entities must possess a legal status that enables their establishment and effective functioning in a manner that serves the interests of the benefiting countries. They must also be legally registered in their host country. Regional arms of a global organization that include Member States grouped within a geographical region of that global organization are not eligible.

Unsuccessful RE applicants from the 1st and 2nd CfPs are encouraged to re-apply for this 3rd CfP. The Pandemic Fund recommends that applicants review the feedback provided to them on their previous submission before re-applying and note changes to the application template and guidance provided in the Guidance Note.

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<sup>4</sup> Any Eligible Country or entity that may benefit from the Pandemic Fund through projects or activities undertaken by an IE to advance the objective of the Pandemic Fund. Such projects or activities can involve the government/public sector and private/non-governmental sector in Eligible Countries.

## Summary Information

The Application for Funding Template should be completed on the Pandemic Fund’s application portal at:

**All proposals must be submitted by August 22, 2025 at 23:59 EDT.**

Proposals should be submitted in English, including all supporting documentation. IEs are encouraged to provide technical support for the proposal development process to REs, when requested by them, including documentation that verifies consultations and discussions with stakeholders that will benefit from the RE proposal and any required translation into English. For more details about the role of the IEs, please see Section III.C in the Guidance Note. Applicants should note the word count limits for each of the application sections and are welcome to provide answers in the most conducive format, for example, in a narrative or bullet points. Funding requests, budgets, and disbursement schedules should be quoted in US dollars.

Applicants may be contacted through the online application portal to request clarifications and/or additional information throughout the eligibility screening process (August 22-29, 2025) and proposal evaluation (September–October 2025). This correspondence will come from the email address: [Noreply@mail.smapply.net](mailto:Noreply@mail.smapply.net), which we advise applicants to add to their email contacts. Please also provide valid email addresses in the application to ensure that important, time-sensitive correspondence is not overlooked.

### i. Project Proposal Type

This proposal is for a (select one):

<input type="radio"/>	Long Established Regional Entity
<input type="radio"/>	Newly Established Regional Entity

For Long Established Regional Entities, please provide a description of how the RE supports public health priorities, including One Health initiatives; efforts to strengthen pandemic PPR; and the technical and operational capacity of the RE to implement the activities outlined in this proposal supported by examples that demonstrate its proven ability to successfully execute similar projects. Please also provide a description of the legal status and governance of the RE.<sup>5</sup>

<sup>5</sup> Please refer to Guidance Note Sections IV.E for more information about the difference between Long Established and Newly Established Regional Entities.

For Newly Established Regional Entities, please provide a description of the rationale for having such an entity and its engagement in activities to support public health priorities, including One Health initiatives, and to strengthen pandemic PPR during the last three years. Provide a description of the RE plan for building internal capacity and achieving long-term technical sustainability including the timeline to become fully operational, staffing and recruitment plans, and the establishment (or development) of administrative and financial systems. Please also provide a description of the legal status and governance of the RE.

**ii. Please select the number of IEs that are involved in the project:**

1
2 - 3
4 - 5
>5

**iii. Name of the Project**

**iv. Project Lead and Co-Lead**

**Note:** They will be the main contacts during the application process, including requests for clarification, supplemental information, evaluation outcomes, and feedback. A project lead, in most cases, would be a representative of the RE dedicated to the project.

Please fill in the table below.

I am representing:	<b>Regional Entity</b>
Name of Regional Entity	
Name of Project Lead and Co-Lead	
Job titles	
Emails	
Phones	

## v. **Proposal Team/Participants**

Please provide the name of the RE/IE and details related to one point of contact for each Regional Entity/IE involved in the proposal.

### A. **Regional Entity**

**Note: Please list the contact details of the RE and relevant team members.**

Regional Entity [drop down list]	1	2	3
Contact person			
Department (if applicable)			
Job title			
Email			
Phone			
Official address :			

## B. Implementing Entity (-ies)

**Note:** Please list each IE below. Please note that only proposals implemented through IEs that have been approved/ accredited by the Pandemic Fund's Governing Board and have signed a Financial Procedures Agreement (FPA) by the opening of the online application portal (June 16, 2025) will be eligible to apply for the 3rd CfP—Phase II. The list of IEs with signed FPAs will be available and updated regularly on the Pandemic Fund's website.

IE [drop down selection with the approved IEs and Other ]	1	2	3
Contact person			
Job title			
Email			
Phone			
Please describe the rationale for IE's involvement in project and proposed role (100 words max)			

Please confirm that the Headquarters contacts of each IE named in this proposal are aware of this proposal submission for coordination purposes for Phase II of the 3rd CfP.

**Yes**, the Headquarters contact of each IE named in this proposal has been notified and is aware of this proposal's submission

Please add the name of the person(s) notified.

## C . Other Partner(s)

Please select other types of partners including delivery partners that have been involved in proposal development and/or will be involved in project implementation and specify their names and roles, in a maximum 100 words for each partner

Type of partner [drop down: International Organization beyond donors and IEs; Civil Society Organization; Community-based Organization; Philanthropic Organization; Private Sector; Other (e.g., academic, research, think tank)]	Name of partner organization	Role of partner [multi-select: financial co-financing, in-kind co-financing, project implementation, coordination, other]	Describe role

## vi. Pandemic Fund Programmatic Priorities, Cross-cutting Enablers, and Underlying Themes

a. This proposal covers the following programmatic priorities (please select all that apply):

b. This proposal prioritizes any of the following cross-cutting enablers (please select all that apply):

c. This proposal is centered around the following underlying themes from the Strategic Plan:

**Note:** Please note that the application needs to clearly demonstrate how the selected priorities are supported by the cross-cutting enablers and how underlying themes are integrated and reflected in the activities and expected outcomes.



## vii. Total Funds Requested from the Pandemic Fund

- a. Please fill out the Table below with the total amount of grant financing requested from the Pandemic Fund, with the breakdown as requested.

**Note:** Pandemic Fund grants must be used for activities that will take place over three years, with the understanding that these funds are part of a larger project that may have a longer time horizon. Please use US\$ and precise numbers (e.g., do not round to the nearest US\$1). Also note that in the case of projects that will engage multiple IEs, the administrative fee that each IE will receive must be described below. For more information, please refer to Section III.J Cost Recovery for IEs in the Guidance Note for more information.

**TABLE 1:** Total grant amount requested by each IE and flow of funds

Budget area of grant	IE #1	IE #2	IE #3	[...]	Total grant amount requested from Pandemic Fund
<b>Total Project funds requested</b>	[auto sum]	[auto sum]	[auto sum]	[auto sum]	
a) Project funds that will be directly channeled to the Regional Entity for implementation activities					
b) Project funds that will be directly channeled to delivery partners for implementation activities					
c) Project funds that will be used for implementation activities by IE					
<b>Total IE administrative fees</b>					
% [IE administrative fee/ Total grant amount requested]					
<b>Total grant amount requested</b>	[auto sum]	[auto sum]	[auto sum]	[auto sum]	

- b. If the percentage [IE administrative fee/total grant amount requested] surpasses 7 percent, please provide a justification below.

**Note:** A cap on IE administrative fees of 7 percent (as a percentage of the total grant amount requested) has been set for services performed by the IE in connection with managing the IE Trust Fund/Account and the project for which an Allocation is made. This can include preparation and supervision of projects financed using Pandemic Fund funding. IE administrative fees should not include any technical expertise or monitoring and evaluation (M&E) activities, as these should be accounted for in the project cost. However, for projects operating in challenging operating environments (COE),<sup>6</sup> fragile and conflict-affected situations (FCS),<sup>7</sup> small island developing States (SIDS)<sup>8</sup> contexts, or other exceptional circumstances, the cap could be up to 10 percent of the grant amount requested by the IE, provided that the proposal includes a clear justification of the rationale behind the higher fee and substantiates this with evidence. Please see Section III.J of the Guidance Note for more information.

## viii. Estimated Date to Begin Implementation of Project

Please indicate the date on which the project is expected to begin implementation.

**Note:** Projects should have received all necessary approvals and be ready to begin implementation as soon as all approvals have been granted but no later than the end of Q1 2026 (March 31, 2026). Please see Section III.G in the Guidance Note for more information.

## ix. Executive Summary

Please provide an executive summary of the project (max 250 words). **Note:** Please include the RE involved, amount requested, IEs involved, and other key partners, co-financing, co-investment, context, and a high-level summary of the project's key activities, measurable outputs, expected outcomes, and sustainability features.

<sup>6</sup> Global Fund Policy on Challenging Operating Environments: [archive\\_bm35-03-challengingoperatingenvironments\\_policy\\_en.pdf](#)

<sup>7</sup> World Bank classification of fragile and conflict-affected situations: [FCSListFY25.pdf](#); [Classification-of-Fragility-and-Conflict-Situations-FY24.pdf](#)

<sup>8</sup> Small island developing states contexts or other exceptional circumstances: [Small States and Small States Forum Members](#)

# Part A: Scope and Objectives of the Proposal, Targeted Core Capacities, Key Activities, Expected Outcomes, and Theory of Change

Please keep written responses to under 500 words for each question.

- 1. Scope and Objectives:** Please summarize the overall scope and objectives of the proposal. Please make sure to link to the programmatic priorities, cross-cutting enablers, and underlying themes of the Pandemic Fund's Strategic Plan, the revised Pandemic Fund Results Framework,<sup>9</sup> and the expected outcomes in the **Project-Specific Results Framework (PSRF) and associated costs Excel Template** provided in Part E: *Implementation, Monitoring and Evaluation*.

- 2.** Please select the areas in which investments financed by the Pandemic Fund grant will contribute toward strengthening core capacities for pandemic PPR.

(Please select the applicable):

	Policy, legal, and normative instruments to implement IHR 2005 and World Organization for Animal Health (WOAH) international standards
	IHR coordination, National IHR Focal Point functions and advocacy, One Health coordination mechanism
	Financing
	Biosafety and biosecurity
	Public and animal health emergency management
	Workforce surge during a public health event, or events that would require public health intervention (e.g., mass gatherings, natural disasters)
	Health services provision

continued next page...

<sup>9</sup> Please see the revised Pandemic Fund Results Framework here: <https://www.thepandemicfund.org/key-application-documents>

Animal (domestic, wildlife) health service provision
Infection prevention and control (IPC)
Animal disease prevention, control, and eradication
Risk communication and community engagement
Points of Entry (PoEs) and cross -border health
Food safety
Zoonoses
Anti-microbial resistance (AMR)
Changes in environmental conditions
Other /specify:

### 3. Key Activities and Expected Outcomes

Please provide a summary of key activities, rationale for prioritization, and expected outputs and outcomes (a set of intended results that are specific, measurable, achievable, relevant, and time-bound). **Note:** Please include key activities, rationale for prioritization, and expected outputs and outcomes in the **PSRF and associated costs Excel Template** provided in *Part E: Implementation, Monitoring and Evaluation*.

#### 4. Theory of Change

Outline the proposal's Theory of Change<sup>10</sup> (ToC) to reflect a comprehensive framework that clearly defines how resources from all sources (Pandemic Fund grant alongside co-financing and co-investment) and the proposed activities translate into outputs, measurable outcomes, and overall impact in maximizing existing pandemic PPR efforts in the region. The ToC should explicitly map how interventions align and reinforce ongoing initiatives led by regional organizations, public health institutions, and relevant technical agencies, and activities in countries. It must establish a clear link between high-level outcomes and impact indicators from the relevant Core Indicators of the Pandemic Fund Results Framework with the PSRF. Additionally, it should articulate the complementary role of the RE in enhancing coordination, leadership, efficiency, and sustainability of PPR capacities across participating countries. This description should be supported by a visual representation or model that clearly illustrates the pathway from activities to impact. Please refer to examples of a ToC model in the Monitoring and Evaluation Guidelines<sup>11</sup> and ensure alignment with the information provided in *Part E: Implementation, Monitoring and Evaluation*.



**Text and document upload**  
(two- page limit)

Please describe how the Theory of Change is co-created by all stakeholders involved in the submission of the proposal to the Pandemic Fund.

<sup>10</sup> A Theory of Change is a method that explains how a given intervention or set of interventions are expected to lead to a specific development change, drawing on a causal analysis based on available evidence. A thorough Theory of Change helps guide the development of sound and evidence-based programs, with assumptions and risks clearly analyzed and spelled out.

<sup>11</sup> Please see the updated Monitoring and Evaluation Guidelines at: <https://www.thepandemicfund.org/key-application-documents>.

## Part B. Context, Demonstrated Needs, and Alignment with Regional Priorities

Please keep written responses to under 500 words for each question.

### 5. Context and Demonstrated Needs

- a. **Context.** Briefly describe the region's/sub-region's mapping of hazards, vulnerabilities, and epidemiological context that justifies the request for funding in the prioritized areas selected above. Highlight key regional/sub-regional risks and structural and/or financial gaps that impact PPR capacities. Please include multisectoral, One Health, and communities' perspectives of vulnerabilities or exposures to epidemic/pandemic threats across human, animal, and environmental health systems.

- b. **Demonstrated Needs.** Please fill out Table 2 with any relevant regional or sub-regional capacity evaluations or assessments conducted over the last six years. Note: Please upload copies of these assessments in Part F: Additional Required and Supplementary Documentation (documentation should be uploaded in English; if translated copies are not available, a summary of the document in English would be acceptable).

**TABLE 2:** Evaluations and assessments conducted at the regional/sub-regional level of the Regional Entity.

Type of Evaluation/ Assessment [Select from: Regional IHR capacity assessments, regional veterinary services assessment, PVS, PVS-GAP, IAR, AAR, EAR, Simex, One Health-related assessments, UHPR-related regional recommendations, Other (add name)]	Years	Additional information

If other evaluations/assessments have been conducted (for example, at a regional level), please describe them here.

If no relevant evaluations/assessments have been conducted, please outline the expected date or timeframe to conduct evaluations/assessments in the future, including over the course of this project.

- c. Challenges and Gaps.** Please provide a summary (maximum of 500 words) of all the challenges and gaps raised by the evaluations/assessments described in Table 2 and/or by other means. Describe how the funds requested will help close these gaps and why these areas of need were prioritized in the grant application.

**6. Alignment.** Describe the alignment with relevant national and/or regional/sub-regional plans, strategies, or frameworks. Please describe if the assessments conducted have led to a regional plan(s), and if this plan clearly identifies gaps in PPR and shared regional or sub-regional public health priorities.?

- a. Please fill out with any national and regional/sub-regional plans that have been prepared/updated in the last six years. In the “Additional Information” column, it would be useful to note if the plans have been embedded into legislation and funded. Note: Please upload copies of these plans in **Part F: Additional Required and Supplementary Documentation** (documentation should be uploaded in English; if translated copies are not available, a summary of the document in English would be acceptable).

**TABLE 3:** Plans prepared/updated by benefiting countries of the RE proposal

Regional and national plans [Regional/sub-regional health security plans, strategies, or frameworks; regional One Health Plan; other/ and space to type in name of other]	Country	Years	Additional information

If there are no regional/sub-regional plans related to health security and epidemic and pandemic PPR, please describe any estimated dates or timeframes to develop these plans over the course of this project.

- b. Clearly identify the priorities of the proposal and how they are aligned with the relevant priorities of the regional/sub-regional plan(s) and regional strategic directions and frameworks.

## 7. Complementarity.

- a. *Outline the proposal's complementarity with other ongoing efforts in the region/sub-region and initiatives relevant to the three programmatic priorities, cross-cutting enablers, and underlying themes in benefiting countries of the RE proposal. Clearly describe how the proposal complements/contributes to other ongoing efforts/activities relevant to pandemic PPR and the broader health system from other funders (both domestic and external). Please provide a detailed description of the names, synergies, and/or alignment between these ongoing projects and the proposed Pandemic Fund project.*

- b. Have any of the member countries of this RE been awarded Pandemic Fund grants in either the 1st CfP or the 2nd CfP through a single-country proposal, multi-country proposal, or Regional Entity Proposal?

No

Yes

If yes, clearly describe how this RE proposal complements and/or contributes to the implementation of the previously awarded Pandemic Fund grant(s) and how it avoids duplication.



c. Have any of the member countries of this RE applied to Phase I of the 3rd CfP?

No

Yes

If yes, clearly describe how this RE proposal complements and/or contributes to the implementation of Phase I proposals should they be awarded.

## Part C: Co-financing, Co-investment, and Overall Available Funding

**Note:** Written responses should be under 500 words for each question. Provide any evidence of co-financing or co-investment in Part F: Additional Required and Supplementary Documentation

**8. Co-financing.** Fill in the Table below with the source of each in-cash co-financing commitment, amount, and sub-type of the co-financing. If an IE or other source will provide in-kind co-financing, please list this separately in Table 4.

**Note:** This should include co-financing from IEs and philanthropic or private financing. If co-financing has a different time horizon than funding from the Pandemic Fund, amend the Table to reflect the differences. Under “level of commitment,” please select either **Committed** (there is a signed letter of commitment confirmation from the source of co-financing that confirms the co-financing) or **Non-committed** (this is a potential source of co-financing and no letter of commitment has been signed). Refer to Section V in the Guidance Note.

**TABLE 6:** Total Co-financing: in-cash

Co-financing source [Select from: IE, bilateral aid agency, International Financial Institutions, philanthropy, private sector, CSOs, other]	Name	Total Amount (US\$)	Sub-type [Select from: loan, credit, grant, other]	Level of commitment [Select from: Committed, Not yet committed]	Expected date when initial co-financing amount will be available [DD/MM/YYYY]

Will in-kind co-financing be mobilized from IEs and other sources to complement the requested Pandemic Fund grant and support project activities?

No
Yes

**How it is displayed in the online application portal:** *If Yes is selected, then Table 5 will be visible.*

**Note:** This should include non-monetary or in-kind contributions being committed specifically to the project (e.g., time of IE staff, technical expertise, office space, office supplies, transportation). Please provide an estimated value of all in-kind contributions, reflecting all values in US\$. If co-financing has a different time horizon than funding from the Pandemic Fund, please amend the Table to accurately reflect activities that will be implemented over the lifecycle of the Pandemic Fund grant; however, the full value of co-financing contributed over the course of the project will be counted. Refer to Section VI in the Call for Proposals Guidance Note.

**TABLE 5:** Total Co-financing: in-kind

Co-financing source [Select from: IE, bilateral aid agency, philanthropy, private sector, other]	Name	Amount (US\$)	In-kind sub-type [Select from: materials, technical support, other]	Expected timeframe when activities will be implemented / materials provided

## 9. Nature of In-kind Co-financing

Clearly describe the nature of any in-kind co-financing.

## 10. Co-investment.

Is the RE requesting a waiver because it can't provide financial co-investment?

No
Yes

Provide rationale and justification for why the RE is unable to provide financial co-investment.

Complete the Table below with the source of each in-cash co-investment commitment from the country, amount, and the nature and sub-type of the co-investment. *Under “level of commitment,” please select either **Committed** (there is a signed letter of commitment confirmation from the source of co-investment that confirms the co-investment) or **Non-committed** (this is a potential source of co-investment and no letter of commitment has been signed).* If a country will provide in-kind co-investment, list this separately in Table 6.

**Note:** This should include resources from the RE. Refer to Section VI in the Guidance Note.

**TABLE 8:** Total co-investment: in-cash

Co-investment source	Name	Total Amount (US\$)	Sub-type [Select from: loan, grant, operational budget, other]	Level of commitment [Committed, Not yet committed]	Expected date when initial co- investment amount will be available [DD/MM/YYYY]

Will in-kind co-investment be mobilized from the Regional Entity to complement the requested Pandemic Fund grant and support project activities?

Yes
No

***How it is displayed in the online application portal: If Yes is selected, then Table 7 will be visible.***

**Note:** This should include non-monetary or in-kind contributions that the RE is committing to provide, specifically to the project (e.g., technical support, office space, office supplies). For in-kind contributions, please estimate the value, ensuring that all figures are in US\$. Refer to Section V in the Guidance Note.

**TABLE 7:** Total co-investment: in-kind

Co-investment source	Name	Total Amount (US\$)	Sub-type [Select from: materials, technical support, policy commitment, other]	Expected timeframe when activities will be implemented/ materials provided

**11. Nature of In-kind Co-investment.** Clearly describe any in-kind and/or policy co-investments that will be mobilized by the RE to support the activities over the project period.

Describe the in-kind co-investment (including policy commitments).

**12. Technical and Allocative Efficiency/Value for Money<sup>12</sup>:** Please describe how the proposal ensures adherence to the principles of Value for Money (VfM), along with the systems that are in place and measures that will be implemented to ensure continued VfM throughout the project. *Applicants should demonstrate how the proposal adheres to the principles of VfM by addressing key factors such as efficiency, effectiveness, and cost-effectiveness. This includes an analysis of the proposal's strategic alignment with pandemic PPR objectives and its potential for long-term impact. Applicants should also consider the scale and reach of the proposed interventions, including the number of people who may benefit, either directly or through disease prevention and risk reduction.*

Detail if any project funds will be implemented by the IE instead of being passed on to the Beneficiary or a delivery partner and describe the rationale for this. For activities implemented by the IE, what percentage would be allocated for their administrative and overhead costs (on top of the IE administrative fee)?

<sup>12</sup> “The effective, efficient, and economic use of resources, which requires the evaluation of relevant costs and benefits, along with an assessment of risks, and non-price attributes and/or life cycle costs, as appropriate.” Source: World Bank Guidance on Value for Money: Achieving VfM in Investment Projects Financed by the World Bank <https://thedocs.worldbank.org/en/doc/274711479159288956-0290022017/original/GuidanceNoteonValueforMoney.pdf>

## Please review the table below for accuracy.

**Note:** Do not modify any values in this Table. If total values do not align with your proposal, adjust the values in the respective tables of the Summary Information and in Part C.

**TABLE 8:** Financial summary of project

Total grant amount requested from Pandemic Fund	
Total grant amount requested	
Co-financing	
Total co-financing (in-cash and in-kind)	
Total co-financing (in-cash)	
Total co-financing (in-kind)	
Co-financing leverage ratio (Total co-financing (in-kind + in-cash) / Total grant amount requested)	
Co-investment	
Total co-investment (in-cash and in-kind)	
Total co-investment (in-cash)	
Total co-investment (in-kind)	
Co-investment leverage ratio (Total co-investment (in-kind + in-cash) / Total grant amount requested)	
Leverage Ratio	
[Total co-financing (in-kind + in-cash) + Total co-investment (in-kind + in-cash)] / Total grant amount requested	

## Part D: Ownership, Commitment, Coordination, Collaboration, and Co-creation

**Note:** Written responses should be limited to under 500 words for each question.

**13. Ownership.** Please describe how the RE took ownership of and led the process to develop the proposal, ensuring the meaningful involvement of all relevant stakeholders in the region/sub-region. Describe how IEs were involved throughout this process. If a coordination structure was established/utilized to facilitate discussion, joint planning, and alignment across countries, please describe.

**14. Underlying Themes.** Describe how the proposed project integrates each of the four underlying themes of the Pandemic Fund Strategic Plan (2024-2029)<sup>13</sup> into the proposed activities and how these themes were considered throughout the proposal's development. Explain how structures and mechanisms were used to engage relevant stakeholders, including regional bodies, sectoral partners, and community representatives, to ensure alignment with these themes. Provide evidence demonstrating stakeholder engagement and integration of these strategic priorities.

a) Underlying Theme 1

b) Underlying Theme 2

c) Underlying Theme 3

d) Underlying Theme 4

<sup>13</sup> Please refer to the underlying themes of the Strategic Plan (pg. 9).



**15. Coordination.** Please describe how the RE will ensure continued leadership in project implementation, monitoring and evaluation, and reporting of the project in a coordinated and collaborative manner with all relevant partners (e.g., IEs, civil society organizations [CSOs], regional bodies). Describe whether the same coordination structure from the proposal development process will be maintained, whether a new regional coordination mechanism will be established, and/or whether the project will build on existing regional and national coordination mechanisms. Explain the roles and responsibilities of each stakeholder involved in the project.

**16. Sustainability.** Please describe how the Regional Entity will ensure the long-term financial, institutional, and political sustainability of the project's outcomes and progress in PPR strengthening beyond the project's completion. Identify detailed strategies for sustaining and scaling up regional efforts, including mechanisms for capacity building, fostering country and community ownership, ensuring community engagement and ownership and policy or legislation that secure ongoing financial and institutional support. Additionally, describe how the sustainability of these efforts will be monitored and evaluated at the regional and national levels.

# Part E: Implementation, Monitoring and Evaluation

## 17. Results Framework

- a. For each dimension of the Pandemic Fund's Results Framework,<sup>14</sup> provide specific examples in countries benefiting from this RE proposal of the areas of impact financed by the Pandemic Fund grant and the intended results at the output level, ensuring each is specific, measurable, achievable, and time-bound. Please also state any underlying assumptions you have used (for example, about the context/situation of country).

- i. **Results Area 1:** Improved capacity for prevention, detection, notification, and response to pandemics

Describe how the proposal will contribute to the goals for improved capacity, as measured by changes in Joint External Evaluation [JEE]/State-Party Self-Assessment [SPAR]/Performance of Veterinary Services [PVS] scores or improvements on other assessments.

Describe how the proposal will contribute to the goals for improved capability, as measured by improvement of timeliness (for example, 7-1-7) or other quality metrics and/or improved qualitative results in Intra-Action Review (IAR), After-Action Review (AAR), Early Action Review (EAR), Simulation Exercises (SimEx), Universal Health and Preparedness Review (UHPR), One Health-related assessments, or other review exercises.

- ii. **Results Area 2:** Improved coordination regionally and globally

Describe the intended goals for fostering coordination and how the planned activities will contribute to improved cross-sectoral coordination regionally. This may be through direct means (specific use of funds for strengthening coordination mechanisms) or indirect mechanisms.

<sup>14</sup> Please see updated Results Framework at: <https://www.thepandemicfund.org/key-application-documents>.

**iii. Results Area 3:** Incentivizing additional investments in pandemic PPR

Describe the intended goals that incentivize additional investments (new and existing) and how the project teams will ensure that these goals are achieved.

**iv. Results Area 4:** Improved efficiency in the use of Pandemic Fund resources

Describe the intended operational/administrative efficiency goals and how the project teams will ensure that these goals are achieved.

**v. Ensuring the underlying themes from the Pandemic Fund Strategic Plan (2024-2029) are considered and in alignment with the Pandemic Fund Results Framework**

Describe the intended goals of the underlying themes and how the project teams will ensure that these goals are achieved.

**vi. Ensuring the cross-cutting enablers (e.g., National Public Health Institutes [NPHIs] or equivalent institutions including those related to One Health, regional networks) support the programmatic priorities**

Describe the intended goals of the cross-cutting enablers and how the project teams will ensure that these goals are achieved.

- b. If specific indicators within the Pandemic Fund's Results Framework are not relevant to the proposed project or activities, list them here and provide an explanation for the exclusion.

- c. Provide a detailed plan with intended results linked to, and aligned with, the Pandemic Fund Results Framework and based on your Theory of Change, including project-level indicators, using the **PSRF and associated costs Excel Template** provided. The M&E Guidelines<sup>15</sup> are available on the Pandemic Fund website<sup>16</sup> and should be used to complete this Template.

If co-financing has a different time horizon than funding from the Pandemic Fund, please amend the Table to accurately represent activities that will be implemented over the lifecycle of the Pandemic Fund grant.

**Note:** The Pandemic Fund understands that allocations may need to be adjusted during implementation based on evolving needs and circumstances and will allow for that flexibility in certain instances. Note that funds from the Pandemic Fund grant cannot be used to fund the core budget of the IE(s).

[illegible]

15 Please see updated M&E Guidelines at: <https://www.thepandemicfund.org/key-application-documents>

16 Ibid.

## 18. Monitoring, Evaluation, and Learning (MEL)

**Note:** This section must be in alignment with the PSRF Excel Template

- a. Provide a clear, costed M&E plan (please fill out the tab “Costed M&E workplan” in the PSRF Excel Template from the previous question, E.20c) that details how and when monitoring and evaluation will take place for the project, including the specific activities financed by the grant (which activities and how and when they will be monitored and evaluated) and processes that will be used to monitor whether or not progress is on track. The Table should also detail which stakeholders will be responsible for each activity and related costs. For example, the Table should specify the timeline, responsible parties, and costs of data collection, report writing, dissemination, M&E training/capacity building, and other relevant activities. You may use the text box below to add any additional comments if needed.



Text and document upload

- b. Describe how learnings and case studies will be identified, documented, and used for potential course corrections for improved implementation.

19. **Responsibilities.** Please describe how responsibilities for activities, reporting, and accountabilities will be assigned during project implementation across the RE, IEs, and partners (at the project level), ensuring alignment with the PSRF Excel Template.

**20. Key Risks.** Summarize the key risks of the project related to implementation. For example, political and governance risks, such as differing policy frameworks and regulatory environments; institutional capacity and sustainability risks beyond the funding period; and technical and operational risks, including logistical challenges and a lack of expertise in project management. Financial risks may also arise, including potential mismanagement or misuse of funds. In addition, fiduciary risks could emerge from challenges in tracking and reporting expenditures across various delivery partners.

Report the overall risk level (e.g., low, moderate, substantial, or high), likelihood of the risk materializing (given mitigation), and severity of impact on the Pandemic Fund if the risk were to materialize and describe the mitigation that would be implemented.

**TABLE 9:** Risk Matrix<sup>17</sup>

Risk & Description	Category of risk (financial, operational, governance, other)	Likelihood of risk materializing taking into account mitigation that would be implemented (low, moderate, substantial, high)	Severity of impact on Pandemic Fund of risk materializing (low, moderate, substantial, high)	Examples <sup>18</sup> of mitigation in place or planned and person/entity responsible

<sup>17</sup> Different methodologies/tools can be used to guide the quantification of risk and impact.

<sup>18</sup> Strong engagement with regional economic communities and political bodies, clear governance frameworks for decision making, a structured coordination mechanism among implementing entities, capacity-building initiatives, integration of activities within national health systems, alignment with ongoing regional strategies and donor-supported programs, establishment of a regional coordination hub, adoption of standardized M&E frameworks, leveraging existing regional technical expertise, strict fiduciary oversight, regular audits, enhanced financial reporting mechanisms, robust anti-corruption measures in line with the Pandemic Fund's policies, close collaboration with national health authorities, alignment with existing sectoral policies, involvement of technical advisory groups, strengthened financial management structures, harmonized procurement processes, and independent financial audits.

Describe the methodology/approach/framework used to classify the likelihood of the risk materializing and the severity of impact.

**21. Safeguards.** Describe how environmental and social safeguards are incorporated into the RE proposal, ensuring compliance with best practices and risk mitigation measures.<sup>19</sup> The approach includes safeguards such as protection from sexual exploitation, abuse, and harassment (PSEAH); child protection; and those related to women and groups living in situations of vulnerability. Describe whether data-sharing, governance, and other relevant aspects have been considered and will be ensured and whether these are addressed under the mitigation measures.<sup>20</sup>

<sup>19</sup> Examples include inclusive engagement strategies in decision making; targeted interventions to address disparities in health service delivery; strict adherence to international PSEAH guidelines, with clear reporting and accountability mechanisms; enforcing strict child protection protocols in all project-supported activities; strengthening digital infrastructure to prevent data breaches and unauthorized access; and regular M&E, with independent audits to assess safeguard implementation.

<sup>20</sup> As per the FPA, Section 4.1, IEs are “responsible for the use of funds transferred by the Trustee and the activities carried out therewith in accordance with a) its policies and procedures, including but not limited to its procurement, financial management, disbursement and safeguard policies, its framework to prevent and combat fraud and corruption, and its screening procedures to prevent [the use of Trust Fund funds to] finance terrorist activities.”

## Part F: Additional Required and Supplementary Documentation

Is this application a re-submission from the 1st CfP?

No

Yes

Is this application a re-submission from the 2nd CfP?

No

Yes

Please upload the following documents. *(If you would like to submit multiple documents for each category, please combine them into one English PDF document for each category. If no translation exists, a summary of these documents should be uploaded.)*

*(Required) **Cover Letter:** Submit a cover letter, signed by 1) a high-level official in the RE and 2) a representative of each IE. It is mandatory to submit the required cover letter signed by the relevant authorities by the proposal deadline for the proposal to be eligible for evaluation by the Technical Advisory Panel (TAP). Please see Annex 4 for a template for the cover letter.*

Additionally, submit **evidence of engagement and endorsement of relevant stakeholders** benefiting from the project, confirming that:

- 1) The proposal was co-created with relevant stakeholders.
- 2) The process adhered to the principles of co-creation, co-ownership, inclusivity, and participation; and
- 3) All parties commit to continue adhering to these principles over the course of implementation of the project, if selected for funding.

*(If applicable) Copies of IHR, veterinary services, and One Health regional/sub-regional assessments: Copies of relevant regional assessments (combine all documents into a single PDF).*

*(If applicable) Copies of IHR, veterinary services, and One Health regional plans, strategies, or frameworks: Copies of the region's plans (combine all documents into a single PDF).*



*(If applicable)* Copies of regional/sub-regional gender equality assessments and gender action plans:  
Copies of the region's assessments or plans.

*(If applicable)* Evidence of involvement of CSOs, community organizations, and non-state actors:  
Submit any evidence that CSOs, community organizations, and non-state actors were involved in the development of the proposal and will continue to be involved through implementation. This could include evidence of engagement, contact details, proof of meetings (e.g., photos, meeting/attendance logs) *(combine all documents into a single PDF)*.

*(For Newly Established Entities):* Evidence of functioning for at least three years and proof of at least three years of financial audits.

*(For Long Established Entities):* Evidence of a track record in technical and operational capacity for at least five years.

*(If applicable)* **Proof of co-financing:** Please submit any evidence/proof that co-financing will be available if the proposal is funded. This could include letters from co-financers and other types of correspondence *(combine all documents into a single PDF)*.

*(Optional)* **Other:** Please use this to provide any other documentation that you would like to share with the TAP, but please keep any submissions in this section under 10 pages. It is not required to submit additional documentation.

# ANNEX 1: Glossary of Terms

**Beneficiary:** For Phase II, a Beneficiary is any Eligible Entity that may benefit from the Pandemic Fund through projects or activities undertaken by an IE to advance the objective of the Pandemic Fund. Such projects or activities can involve the government/public sector and private/non-governmental sector in Eligible Countries.

**Co-financing:** The in-cash and/or in-kind resources required from IEs and/or other sources (e.g., bilateral aid agencies, philanthropies, other private sector sources of funding), in addition to the grant requested/received from the Pandemic Fund, to implement the project or the part of the project for which a funding proposal has been submitted.

**Co-investment:** The in-cash and/or in-kind resources including linked non-monetary policy commitments from Co-Investor(s), in addition to the grant from the Pandemic Fund, to implement the project or the part of the project for which a Funding Proposal has been submitted.

**Co-investor:** This is the same as “Regional Entity” under Phase II.

**Core indicators:** These are the indicators listed in the Pandemic Fund’s Results Framework. Please see Annex 2 of the Pandemic Fund Results Framework for the full list.

**Delivery partner:** A delivery partner supports project execution and delivery on the ground. Delivery partners cannot submit proposals themselves nor receive direct funds from the Pandemic Fund. Instead, they are sub-contracted by the IEs or the Regional Entity, per the applicable policies and procedures of the IEs involved. Delivery partners may include CSOs, NGOs, private sector entities, academic institutions, and individuals. Prospective delivery partners should be consulted during the proposal development process and included in the proposal documentation when possible.

**Eligible Regional Entity:** Regional or sub-regional entities, bodies, platforms that are specialized technical institutions, agencies, multi-country networks, organizations, or hubs, established by the governments of more than one Eligible Country(-ies) to support their public health priorities including One Health initiatives and strengthen pandemic PPR capacities. The majority of countries served by such entities must be eligible for support from the Pandemic Fund. Further, these entities must possess a legal status that enables their establishment and effective functioning in a manner that serves the interests of the benefiting Member States. They must also be legally registered in their host country. Regional arms of a global organization that include Member States grouped within a geographical region of that global organization are not eligible.

**Financial Intermediary Fund (FIF):** A Trust Fund where IBRD provides a specific set of administrative, financial, and/or operational services.

**Financial Procedures Agreement:** The financial procedures agreement entered into between the IBRD as Trustee for the Pandemic Fund and an IE. The FPA must be signed by the IE before the deadline of June 16, 2025 for the IE to participate in Phase II of the 3rd CfP.

**Funding Ceiling:** The maximum grant amount that Regional Entity proposals may request, up to US\$40 million for Long Established Regional Entities and up to US\$15 million for Newly Established Regional Entity proposals.

**Grant amount:** The financial resources that a proposal requests from the Pandemic Fund. This is the sum of the Project Funds and IE administrative fee.

**Implementing Entity:** An entity that is approved or accredited in accordance with the Operations Manual and has signed the FPA. There are currently 13 approved IEs: the African Development Bank; the Asian Development Bank; the Asian Infrastructure Investment Bank; the European Investment Bank; the Food and Agriculture Organization of the United Nations; the Inter-American Development Bank; the International Finance Corporation; UNICEF; the World Bank; the World Health Organization; Gavi, the Vaccine Alliance; the Global Fund to Fight AIDS, Tuberculosis and Malaria; and the Coalition for Epidemic Preparedness Innovations (CEPI). Please note that only approved IEs that have signed the FPA by June 16, 2025 are eligible to apply for Pandemic Fund grants in Phase II of the 3rd CfP.

**IE administrative fee:** The amount of Pandemic Fund grant resources allocated to the IE as a fee to cover the IE's costs for services it performs in connection with managing the IE Trust Fund/Account and the project for which an allocation is made. These services can include the preparation and supervision of projects financed using Pandemic Fund funding, including staff costs related to these activities (e.g., project management). IE administrative fees should not include any technical expertise or monitoring and evaluation activities, as these should be accounted for in the project cost. For the 3rd CfP, a cap has been instituted on IE administrative fees at 7 percent (as a percent of the total grant amount requested or the sum of project funds and IE administrative fees) for activities related to the preparation, administration, and supervision of Pandemic Fund projects. However, for projects operating in COEs,<sup>21</sup> FCS,<sup>22</sup> or SIDS<sup>23</sup> contexts, or other exceptional circumstances, the cap could be up to 10 percent of the total grant amount requested by the IE, provided that the proposal includes a clear justification of the rationale behind the higher fee and substantiates this justification with evidence.

**Monitoring & Evaluation costs:** These include project funds spent on M&E activities such as data collection, data analysis, preparing progress reports, strengthening electronic information systems, dissemination of results to key stakeholders, M&E capacity building, and M&E staff salaries.

**One Health:**<sup>24</sup> “One Health is an integrated, unifying approach that aims to sustainably balance and optimize the health of people, animals, and ecosystems. It recognizes that the health of humans, domestic and wild animals, plants, and the wider environment (including ecosystems) are closely linked and interdependent. The approach mobilizes multiple sectors, disciplines, and communities at varying levels of society to work together to foster well-being and tackle threats to health and ecosystems, while addressing the collective need for healthy food, water, energy, and air, taking action on climate change and contributing to sustainable development.”

**Pandemic Fund Results Framework:** This Results Framework defines the change pathways and qualitative and quantitative metrics that the Pandemic Fund will use to: 1) help articulate overall impact, areas for improvement, and accountability for the Fund and all partners in its partnership; 2) guide the development of proposals; and 3) determine which information will be collected to assess the effectiveness of the Pandemic Fund. The Framework is designed around four results areas: 1) improved capacity for the prevention, detection, notification, and response to pandemics; 2) improved coordination nationally (across sectors within countries), regionally (across countries), and globally; 3) incentivized additional investments in pandemic PPR; and 4) improved efficiency in the use of Pandemic Fund resources. These four areas are complemented by two cross-cutting enablers and four underlying themes. Please see the Pandemic Fund's Strategic Plan (2024-2029)<sup>25</sup> for additional information.

21 Global Fund Policy on Challenging Operating Environments: [archive\\_bm35-03-challengingoperatingenvironments\\_policy\\_en.pdf](https://www.globalfundforaids.org/sites/default/files/2024-06/Global_Fund_Policy_on_Challenging_Operating_Environments_Policy_en.pdf)

22 World Bank classification Fragile and Conflict-Affected Situations (FCS): [FCSListFY25.pdf](https://www.worldbank.org/en/programs/fragile-and-conflict-affected-situations); [Classification-of-Fragility-and-Conflict-Situations-FY24.pdf](https://www.worldbank.org/en/programs/fragile-and-conflict-affected-situations)

23 Small Island Developing States contexts or other exceptional circumstances: [Small States and Small States Forum Members](https://www.sidsforum.org/)

24 Source: One Health High-Level Expert Panel (OHHLEP), Adisasmito, W.B., Almuhairi S., Behravesh, C.B., Bilivogui, P., Bukachi, S.A., et al. (2022) One Health: A new definition for a sustainable and healthy future. *PLoS Pathog* 18(6): e1010537. <https://doi.org/10.1371/journal.ppat.1010537>

25 Pandemic Fund Strategic Plan (2024-2029) <https://www.thepandemicfund.org/sites/default/files/2024-06/Pandemic%20Fund%20Strategic%20Plan.pdf>

**Project funds:** The amount of Pandemic Fund grant resources allocated for implementation of the project, which includes activities related to M&E. This amount is separate from the IE administrative fee. All staff costs of the Implementing Entity, including project management, should be included under “IE admin fees.”

**Project-Specific Results Framework:** All funding proposals approved by the Governing Board include an associated PSRF, with expected activities and outputs and intermediate outcomes for each programmatic area. Country project teams agree on project-specific indicators linked to these activities and outputs to enable effective monitoring of the PSRF.

**Project-specific indicators:** These are the project-level indicators that are listed in Annex 3 of the M&E guidelines and that project teams will report against (for activities, outputs, and intermediate outcomes), aligned with their PSRF.

**Regional Entity proposal:** Proposals from Regional Entities should target public health priorities and challenges affecting a geographic region or sub-region, with emphasis on harmonizing and coordinating approaches across countries. Proposed activities should align with regional or sub-regional priorities and contribute to the broader pandemic PPR agenda. Crucially, the proposal must clearly demonstrate how it will primarily serve Eligible Countries. Activities should complement and build on existing PPR efforts, including previously awarded Pandemic Fund grants and current proposals, while ensuring alignment with shared goals and addressing common challenges faced by the Eligible Countries in the region/sub-region.

**Value for money:** The effective, efficient, and economic use of resources, which requires the evaluation of relevant costs and benefits, along with an assessment of risks and non-price attributes and/or lifecycle costs, as appropriate.<sup>26</sup>

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<sup>26</sup> From World Bank Guidance on Value for Money: Achieving VfM in Investment Projects Financed by the World Bank <https://thedocs.worldbank.org/en/doc/274711479159288956-0290022017/original/GuidanceNoteonValueforMoney.pdf>

## Annex 2: Checklist for Applicants

**Note:** This checklist can be used to facilitate the gathering of information but should not be viewed as an exhaustive list of all the requirements in the online application portal.

### Application Submission

	Proposal submitted in <b>English</b> on the online application portal before the deadline of 11:59 PM EST on <b>August 22, 2025</b> .
	Proposal submitted by an Eligible RE as per the definition and criteria of the Pandemic Fund.
	Identification of a Project Lead/Co-lead.
	Proposal covers at least one of the Pandemic Fund's three programmatic priorities. <sup>27</sup>
	Proposal demonstrates how the programmatic priority(-ies) is supported by any of the two cross-cutting enablers. <sup>28</sup>
	Proposal demonstrates consideration of the four underlying themes <sup>29</sup> in the activities and expected outcomes.
	At least one approved/accredited IE is involved in the project to channel funds. <sup>30</sup>
	Grant amount requested respects the cap (up to US\$40 million for a Long Established Regional Entity proposal and up to US\$15 million for a Newly Established Regional Entity proposal). <sup>31</sup>
	Maximum IE administrative fee (as a percentage of total amount requested) of 7 percent or up to 10 percent is respected. For any amounts over 7 percent, a justification <sup>32</sup> has been provided.
	Monetary values have been checked for accuracy (e.g., number of zeros checked) and are in US\$.

<sup>27</sup> Please refer to Section IV.A of the Guidance Note

<sup>28</sup> Please see the Pandemic Fund Strategic Plan (2024-2029): <https://www.thepandemicfund.org/sites/default/files/2024-06/Pandemic%20Fund%20Strategic%20Plan.pdf>

<sup>29</sup> Ibid.

<sup>30</sup> Please refer to Section IV.C of the Guidance Note

<sup>31</sup> Please refer to Section IV.I of the Guidance Note

<sup>32</sup> Please refer to Section IV.J of the Guidance Note

	Evidence of functioning for at least three years and proof of at least three years of financial audits for Newly Established Regional Entities.
	All necessary internal management clearances have been obtained before submission. If not, final approval must be completed by the end of the first quarter of calendar year 2026.

### **A) Scope and Objectives of the Proposal, Targeted Core Capacities, Key Activities and Expected Outcomes, and Theory of Change**

	Description of scope and objectives of proposed activities
	Selection of areas where investments financed by the Pandemic Fund grant will contribute to progress toward maintained or increased levels of IHR capacity
	Summary of key activities and expected outcomes
	Description and visual representation of the Theory of Change

### **B) Context, Demonstrated Needs, and Alignment with National/Regional Priorities**

	Description of the regional/sub-regional hazards and epidemiological context
	Description of regional/sub-regional demonstrated needs including any relevant capacity evaluations or assessments conducted over the last six years
	Description of identified challenges and gaps and an explanation of how the proposed activities will resolve them
	Explanation of how the proposed activities and objectives are related to regional plans, strategies, or frameworks
	Explanation of how the proposed activities complement other ongoing efforts/activities in addressing relevant priorities under the scope of this CfP at the regional level
	Explanation of how the proposed activities complement other ongoing efforts/activities supported by previously awarded Pandemic Fund projects in addressing relevant priorities under the scope of this CfP at the regional level;
	(If applicable) Explanation of how a Regional Entity submitting a proposal in Phase II of the 3rd CfP is ensuring complementarity with projects previously approved by the Pandemic Fund

### C) Co-financing, Co-investment, and Overall Available Funding

	Total values, sources, and activities that will be covered by in-kind and in-cash co-financing, for both new and existing sources, which will be leveraged by this project
	Total values, sources, and activities that will be covered by in-kind and in-cash co-investment, for both new and existing sources, which will be leveraged by this project
	Description of new and ongoing policy commitments that will be mobilized
	Description of how the proposal ensures adherence to principles of VfM

### D) Ownership, Commitment, Coordination, Collaboration, and Co-creation

	Description of how the RE owned the proposal development process
	Description of how the Pandemic Fund's underlying themes were integrated into, and guided the development of, the proposal and brought together different sectors and actors, including, CSOs, community-led organizations, and other non-state actors
	Description of how the RE ensured complementarity with ongoing regional and sub-regional initiatives and with Pandemic Fund investments
	Description of how the RE will ensure that it continues to lead the process of implementation, M&E, and reporting in a coordinated and collaborative way with all relevant partners
	Explanation of how the RE will sustain/augment the project's outcomes/progress in existing systems and beyond project completion

### E) Implementation, Monitoring and Evaluation

	Description of how the proposed areas of impact are aligned with each of the Pandemic Fund Results Framework Results Areas and also consider the Pandemic Fund Strategic Plan's underlying themes and cross-cutting enablers, along with a clear description of the ToC.
	Completion of the PSRF and associated costs Excel Template
	Description of the project's MEL plan

	Description of roles and responsibilities of the IE(s) and partners
	Summary of key risks and proposed mitigation
	Description of how environmental and social safeguards will be ensured

## F) Additional Required Documentation

	Cover letter signed by a high-level representative of the RE and representatives of the identified IE(s) <sup>33</sup>
	Evidence of engagement of relevant stakeholders
	Political and legislative evidence supporting the establishment of the Long Established and Newly Established Regional Entities
	Copies of all relevant IHR, veterinary services, and One Health regional/sub-regional as-sessments
	Copies of all relevant IHR, veterinary services, and One Health regional/sub-regional plans, strategies, and frameworks
	Copies of the regions' assessments or plans related to gender
	Evidence of involvement of CSOs, community organizations, and non-state actors in the proposal development process
	Evidence/proof of co-financing (e.g., letters, other types of correspondence from co-financers)
	<b>For Long Established Entities:</b> Evidence of demonstrated experience and technical cred-ibility in managing similar projects and evidence of proven operational capacity to im-plement the proposed project, supported by prior successful collaborations
	<b>For Newly Established Regional Entities:</b> A plan for building internal capacity and achieving long-term technical and financial sustainability and timeline for becoming fully operational, including staffing and recruitment plans and the establishment (or development) of admin-istrative and financial systems.

33 "Should the Secretariat find that a Funding Proposal does not comply with the Governance Framework and the Operations Manual, such Funding Proposal may be returned, on a one-time basis, for resubmission within a stipulated time period. If, after one round of revisions, the Secretariat finds a Funding Proposal to be non-compliant, such Funding Proposal would not be eligible for consideration." Pandemic Fund Operations Manual, paragraph 12.



# ANNEX 3: Privacy Notice and Sharing of Proposal

## Privacy Notice

To participate in this Call for Proposals, the World Bank will collect personal details pertaining to name, business email, business phone, business address, and signature. This data will be destroyed three years after the end of the completion of the selection process, except for the selected proposals, where information associated with the applicants' names may be published by the World Bank and kept for longer. The World Bank may also collect additional information that will be used to produce statistics and aggregated analysis, but such information will be kept in an anonymized format. The World Bank will process your details in accordance with the Call for Proposals and our Privacy Notice for the World Bank webpages. By submitting a proposal, you agree to the World Bank's use of your proposal details and processing of your personal data as part of the application process. The World Bank may also publish the applicant's name in the official page of the Call for Proposals.\*

I consent to the processing of my personal data to the extent necessary for the evaluation of funding proposals, in line with the information provided in the Privacy notice and in the Call for Proposals

## Sharing of this CfP Proposal

To participate in this Call for Proposals, you ("Applicant") will provide or make available to the International Bank for Reconstruction and Development (the "World Bank"), on the basis of confidentiality, the information required to consider, evaluate, and process your proposal. Please be aware that the World Bank will, under the World Bank Group Information Classification and Control Policy (AMS 6.21A), assign the security classification of "official use only" to the information so provided by you to the World Bank. Please be advised that for purposes of processing and coordinating, the World Bank Pandemic Fund Secretariat may share internally (within the World Bank Group) and externally your proposal. Please be advised that external sharing means the sharing of information with individuals, groups, or entities outside the World Bank Group that may be conducting official World Bank Group business but excludes the press and the general public. Therefore, this proposal may be shared on a prudent basis with, among others, the:

- Secretariat staff, members of the TAP, and voting members of the Governing Board;
- Representatives of the Applicant and Project Leader named in the Summary Information section and of their country's government entities; and
- Representatives of any Implementing Entities specifically named (at the entity level) in the Summary Information section of this proposal.

Any person receiving this proposal from the Pandemic Fund Secretariat will be informed that the information shared shall not be further shared nor disclosed without the prior consent of the World Bank or is otherwise under an obligation of confidentiality. Please be advised as well that the World Bank will publish the Applicant's name in the official page of the Call for Proposals.

By submitting this proposal, you (the Applicant and Project Leader) express your understanding and consent to the above.\*

I agree

## ANNEX 4: Template for Cover Letter

[Date]

Dear Pandemic Fund,

On behalf of [Insert the name of the RE that will be a Beneficiary of the project], we are pleased to submit this signed commitment letter for the proposal [Insert name of the project].

We hereby confirm that the proposal has been developed in close collaboration with all project partners including: [Insert name of the RE], [Insert name of the IE(ies) involved in the project] as Implementing Entity(ies), and [If applicable, insert name of any CSOs, community organizations, delivery partners, and others that were consulted], in accordance with the principles of co-creation, co-ownership, and inclusivity.

Should the proposal be selected for funding, we commit to adhering to these principles over the course of the project's implementation.

We thank the Pandemic Fund for considering our proposal.

Sincerely,

[Insert here the signatures and stamps from a representative of the RE and the signatures of at least one representative from each IE involved (for all projects). If available, you may also add relevant signatures from such stakeholders as CSOs and delivery partners.]